

UMKHANDLU WASEKHAYA IMPENDLE



IMPENDLE LOCAL MUNICIPALITY

INVITATION FOR PROPOSALS: REQUEST FOR SUPPLY AND DELIVERY OF SEVEN (07) LAPTOPS FOR IMPENDLE MUNICIPALITY FINANCE OFFICIALS

QUOTATION NUMBER: ILM/SCM/QUOTATION/08/2020

Quotations are hereby invited for the supply and delivery of seven (07) laptops for impendle library. The administrative compulsory requirements of this service are as follow:

- Prospective service provider must submit their bid quotation with an Original Tax Clearance certificate or Tax Pin
- Certified copies of entity registration documents as issued by CIPRO/CIPC;
- Statement of Municipal Accounts for the entity or its directors for payment or rates and municipal service charges;
- Certified copies of Identity documents for owners/members/directors/shareholders of the entity;
- Must have completed and submitted all compulsory municipal bidding documents (MBD) of the quotation document.
- Price(s) quoted must be valid for a least thirty (30) days from date of you offer. • Price(s) quoted must be firm and must be inclusive of VAT.

Failure to submit the above-mentioned documents at time of closure will result in your bid being considered non-responsive.

Additional requirements which points will be allocated for are as follows:

- A bidding company must provide a valid BBBEE certificate in order to claim points;
- Provide Company Profile history that clearly articulates years of experience and credentials of the service provider in supplying and delivering of the specified equipment. • Traceable referenced for all previous work done.

This bid will be evaluated and adjudicated in terms of the criteria contained in the quotation document where the Preferential Procurement Policy Framework Act No 5. 2000 and the regulations pertaining thereto as amended in 2017 will apply.

The 80/20 point scoring system will be used in the evaluation of price and preference points where price will be allocated 80 points and BBBEE 20 points. Bids will also be evaluated for functionality with the criteria contained in the bid document. This bid quotation is drawn up in line with the Municipality's Supply Chain Management Policy.

The Bid committee of Impendle Local Municipality does not bond itself to accept the lowest or any tender or consider a bid if not fully complying or completed. Quotation must be irrevocable for a period of 90 days from the closing date from the closing date of submission of the quotation.

The completed proposal must be sealed and endorsed "Quotation No. ILM/SCM/QUOTATION/08/2020 "SUPPLY AND DELIVERY OF SEVEN (07) LAPTOPS" are to be deposited in the official tender box located at the foyer of Impendle Municipality at 21 Mafahleni Street, Impendle, 3227 by no later than 12H00 on THURSDAY 12 MARCH 2020. Telegraphic, telefaxed, emailed or posted quotations will not be accepted.

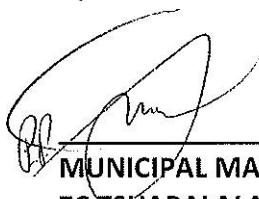
Registration on National Treasury Centralised Supplier Database is a pre-requisite.

Canvassing in gifts to Council is strictly prohibited and will lead to disqualification of bids. Quotation proposals may only be submitted on the quotation document that has been issued by the municipality. The Council reserves the right not to accept the lowest bid or any bid and reserves the right to accept the whole or part of the bid or reject all bids and cancel the quotation

Enquiries relating to supply chain should be directed to Ms N Zuma on 033-9966 024 or Mr. MC Khubone on 033 9966 019 during the office hours Monday to Friday, technical enquiries must be directed to Mr. S Ndlela on 033-9966 037.

The Impendle Municipality is not obliged to appoint the lowest bid and further reserves the right not to proceed herein.

Quotation Closing Date: 12 MARCH 2020


MUNICIPAL MANAGER
ZC TSHABALALA

Date Issued: 04 March 2020